

HERITAGE HIGH SCHOOL STUDENT PARKING 2016-2017

Legal Name: _____ Phone number: _____ Grade for 16-17: _____

Driver's License # and Expiration Date: _____

Car(s) registered:

1) Year, make, model & color of car _____ License plate # _____

2) Year, make, model & color of car _____ License plate # _____

Students and parents must read and understand this document before purchasing a parking pass. Parking is limited and we cannot guarantee all students requesting parking will receive a space. You cannot purchase a pass if you have outstanding fines/fees from a previous year.

Fines are posted in PowerSchool and must be cleared in July.

- The fee of **\$170** is set by the Wake County Board of Education. It can be **paid online beginning July 20th**, by follow the link on the HHS Website or paid on **August 15th or 16th by cash, check or money order at Heritage High School**. All checks should be made payable to Heritage High School. The fee is reduced by \$17 each month.
- **All required paperwork must be turned in between July 20th and August 5th**. Please have a current phone number listed on the form. **No payments will be accepted unless the paperwork was turned in prior. Paperwork includes:**
 - **Signed parking rules and regulation sheet**
 - **Photocopy of your driver's license**
 - **Photocopy of registration for each vehicle that you are registering**
- Copies of individual paperwork cannot be made at school, please bring your copies with you.
- Parking space drawings will occur on **August 15th and August 16th**. **Please bring proof of online payment or payment at that time.**
- If you do not register during the assigned dates and times (see below), you must wait until **AFTER** the first week of school and allow a 24 hour processing time.
- Sophomores (pending availability) may purchase a parking pass in February of 2017.
- Students violating parking rules and regulations (see page 2 of this document) during the school year are subject to ticketing and/or revocation of parking privileges.

DRAW DATES AND TIMES:

AUGUST 5, 2016 ALL PAPERWORK IS DUE	AUGUST 15, 2016	AUGUST 16, 2016
	11:00-2:00	11:00-2:00
	SENIORS OR JUNIORS	SENIORS OR JUNIORS

◀I have read and do hereby agree to abide by the rules and regulations set forth by Wake County Public Schools and Heritage High School regarding parking and operating a vehicle on school grounds.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

PARKING CONTRACT RULES and REGULATIONS 2016-17

- Parking applications will be available to licensed drivers only as approved by the principal. The WC Board of Education has established \$170.00 as the parking fee for the 2016-2017 school year. Fees will be reduced by \$17 per month not used. (If a student purchases a parking pass in November, the fee would be reduced to \$136.00).
- Two students may elect to share a parking space. Each student may register up to 2 cars per space. The agreement between 2 students to share a space must be worked out between them; this agreement shall be kept in force the entire school year. All Wake County and Heritage High School Parking Rules and Regulations will apply to both students sharing a space. Paperwork for both students must be complete.
- Students who park on campus MUST display the school issued hang tag at all times on the rear view mirror with numbers facing outward toward the front of the car. Students who fail to properly display the hang tag will be ticketed. Repeated failure to display the hang tag may result in parking privileges being revoked.
- Vehicles must park in assigned spaces. Vehicles must be parked front end first. Backing into spaces is not permitted per WCPSS policy. Students may not park on the road, driveway, intersection or other school campuses during the school day.
- Disabled vehicles may not be left on campus. Handicapped parking is state-mandated only. Parking for students disabled due to injury may be obtained on an individual basis in the main office.
- Temporary parking is \$5 a day. Vehicles parked in unauthorized areas will be booted or towed at the owner's expense. Students desiring a day pass should purchase the pass and receive a hangtag BEFORE parking in the student lot.
- Vehicles must not travel in excess of 10 miles per hour while on campus. Along with other high schools around the state, Heritage is participating in the Governor's *Click It or Ticket: Securing Your Future Program*. Students must wear their seatbelts when entering, exiting, and while driving on campus. Failure to do so will result in revocation of parking privileges.
- Speeding and reckless driving are prohibited and will result in revocation of parking privileges.
- Supervision is provided for parking lots; however, the school is not responsible for damages to or theft from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
- Vehicles are subject to search and seizure (Policy 6600) if there is reasonable suspicion that drugs, alcohol, weapons or dangerous instruments, stolen property or other contraband are present. School Board Policy 6430 prohibits the possession or use of tobacco products on campus.
- Only one tag will be issued per space. The tag may be moved from one registered vehicle to another but may not be loaned to students who are not registered for the parking spot. Original paperwork with changes MUST BE presented to the main office.
- Refunds for fees will be made if the student moves out of WCPSS. All refunds will be made pro-rata, based on a \$17 per month not used basis. Early grads must return parking tags for a refund. Tags may not be transferred to other students. Lost tags can be replaced for a \$10 fee. Forged tags will be seized and parking privileges revoked.
- Mid-year graduates must purchase a full year pass and will be refunded \$85 upon graduation and return of pass.
- **Parking fees will NOT be refunded for:**
 1. Voluntary withdrawal from school (dropping out)
 2. Long term suspension from school
 3. School-based disciplinary action related to loss of parking privilege
 4. Loss of driving privilege due to revocation of operator's license
- The student purchasing a parking tag is the only person who may park in the spot identified by the number on the tag.
- If a student holding a parking space transfers within WCPSS, he/ she will be assigned a space at the new school with no payment due (original tag must be returned to the original school. If no space is available at the new school, the original school will make a refund).
- Loitering in the parking lot is prohibited. Students should lock their cars and leave the lot upon arriving at school. Written permission is needed from an administrator, the SRO, or the parking attendant to be in the lot during school hours.
- Students who operate a motor vehicle on campus should understand their duties and responsibilities. Under School Board Policy 7170, students who violate parking regulations are subject to the following consequences: revocation of parking privileges, ticketing, booting or towing at the owner's expense, and disciplinary action or criminal charges as prescribed by law.
- Excessive tardiness to school or back from lunch, tickets, or fines for lost or damaged items may result in a revocation of parking passes. Student behavior and grades may also impact the privilege of driving to school.
- Parking a vehicle on school property is a privilege. **No student may park on campus without registering the vehicle and purchasing a pass.** Please review all regulations and call the school if you have questions.
- ***Once students arrive on the school campus, they may not step or drive off school campus without permission. Doing so will result in a loss of parking privileges. Off-campus lunch is a signed parental and school privilege reserved for juniors and seniors in cars only. No one may walk off-campus and cross Forestville to McDonald's, etc. under any condition.***

Parking Ticket Fines:

1. \$5.00...(1) No parking tag; (2) Backing into a space; (3) Not parking in the lines
2. \$10.00...(1) Vehicle not registered; (2) Not parking in assigned space